

Senior Raw Material Planner

Job Information

Recruiter
JAC International Co., Ltd.

Hiring Company
Beverage Company

Job ID
1617197

Industry
Other

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
4.5 million yen ~ 6 million yen

Refreshed
November 27th, 2026 22:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Verify that procurement transactions are accurately entered into enterprise systems and comply with established purchasing policies and procedures. Confirm order details with suppliers, including delivery schedules, quantities, and units of measure. Develop and maintain effective working relationships with suppliers and internal stakeholders. Monitor and expedite orders by coordinating with suppliers, logistics providers, and relevant teams.
Maintain procurement records within enterprise resource planning (ERP) systems to ensure information remains current and supports operational requirements. Collaborate with business and operational stakeholders to review demand and supply plans before system updates.
Ensure planning parameters are accurate and regularly reviewed to optimize inventory levels. Identify and communicate risks related to excess, slow-moving, or obsolete inventory, and work with cross-functional teams to address them.
Monitor inventory positions and potential supply shortages caused by delivery delays. Take proactive action to maintain material availability, including expediting orders when necessary, and analyze forecasts to support appropriate inventory levels.
Partner with product development and operational teams to support the introduction of new products and materials. Assess and manage supply-related risks to minimize disruptions to production schedules.
Monitor supplier performance related to delivery reliability and order fulfillment. Provide forecasts to suppliers and participate

in regular supply and performance review processes.
Coordinate the resolution of material quality issues by working with relevant stakeholders to ensure appropriate corrective actions are implemented.
Contribute to the continuous improvement of material planning and procurement processes by identifying opportunities, adopting best practices, and supporting operational efficiency initiatives.

Employee Benefits:
Health Insurance Employees' Pension Employment Insurance
Industrial Injury Insurance

Required Skills

Prefer a Bachelor's Degree in the field of --Business Administration, Supply Chain Management, Logistics or similar field of study.
Additional Experience Desired: More than 7 years of experience in inventory management, planning or supply chain.
Additional Experience Desired: More than 5 years of experience in demand forecasting and machine capacity.
Computer Skills Desired: Advance user Microsoft Office.
Preferred Certifications: Enterprise Resource Planning (ERP) Software Experience (SAP Preferred).
Additional Knowledge or Skills to be Successful in this role: Fluent in English - Japanese preferred

Company Description

新たに日本マーケットに参入される外資系企業や、日本でさらなるビジネス拡大をお考えの外資系企業のお客様に、私たちは最適な採用サポートを提供いたします。1975年に英国初の日系人材紹介会社としてロンドンで創業し、その後シンガポール、日本、マレーシア、インドネシア、タイ、中国の7カ国 (また2011 年には香港・韓国にも拠点を新設予定) でグローバル人材紹介会社として事業を拡大してきたジェイ エイ シーは、そのバックグラウンドから、海外文化への深い理解を持ち合わせています。グローバルに事業を展開する日系人材紹介会社のリーディングカンパニーとして、私たちは他に類のない人材ネットワークから、日本人の優秀なバイリンガル人 材や外国人のプロフェッショナル人材をご提供することが可能です。幅広い業種、職種においてのエキスパートである当社のネイティブあるいはバイリンガルコ ンサルタントが皆様のパートナーとなり、適材適所で人材のご紹介をいたします。ジェイ エイ シーが築いてきた特有の歴史、文化、そしてグローバルマーケットでの強みを揺ぎない核として、日本マーケットで躍動する外資系企業のお客様のニーズにさら に的確にお答えするために、ジェイ エイ シー インターナショナルは誕生しました。私たちはアジアやヨーロッパのJAC Recruitment Group海外各社と緊密に連携を取り、お客様の真のニーズを把握した上で、最適なキャンディデイトをご紹介いたします。

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We provide specialized proactive recruitment support tomultinational clients who are setting up new operations or areexpanding existing business and seeking further growth in theJapanese market.As the first Japanese recruitment company to set up operations in theUK in 1975, understanding foreign cultures is second nature to us.With our extensive global network and historically leading position asrecruitment consultancy to Japanese corporations, we have access toan unrivaled pool of bilingual Japanese and foreign professionals.Our professional consultants are experts in a range of Industries andfunctions and all have extensive multicultural experience.Based on JAC’s unique history, culture and market strength, JACInternational was founded to provide dedicated support to ourmultinational corporate clients in Japan.

JAC International Co., Ltd. is a wholly owned subsidiary of JAC Recruitment. Co., Ltd.