



JAC Recruitment

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JAC Recruitment Vietnam

PR/096302 | Junior Accountant

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1616917

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

October 13th, 2026 11:10

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

JAC's client, Japanese consulting firm is looking for a Junior Accountant position.

Location: Ho Chi Minh City

Job Responsibilities

- Conduct routine accounting and tax services to clients:
- Input accounting entries into accounting software.
- Prepare monthly accounting reports.
- Calculate monthly payroll and other liability according to payroll such as SIHIUI.
- Calculate and declare taxes, including VAT, PIT, CIT and FCT.
- Communicate with clients during daily work.

- Work with clients' auditors and tax officers when needed.
- Assist in spot services such as review and due diligence for M&A projects.
- Other tasks assigned by personnel at higher level.

Job Requirements

- Bachelor degree in accounting, auditing, finance, banking, commerce.
1-year experience in accounting work.
- Good communication in English.
- Communication skills.
- Analytical, problem solving skills.
- Time management and team work.
- Careful, keen on details, responsible, hard-working.

Interested applicants, click **APPLY NOW**
#LI-JACVN

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Company Description