



PR/110837 | Sr. Engineer - IT

Job Information

Recruiter

JAC Recruitment India

Job ID

1616893

Industry

Automobile and Parts

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

October 13th, 2026 11:08

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview: The company is a Japanese joint venture engaged in the manufacturing of industrial refrigeration compressors and related equipment. Its products are widely used across industries such as cold storage, food processing, dairy, breweries, ice plants, petrochemicals, and other industrial refrigeration applications. The organization is known for providing advanced refrigeration solutions and maintaining high standards of quality, technology, and engineering expertise.

Job Overview: Candidate should have strong knowledge of desktop/laptop troubleshooting, Windows OS, Microsoft Office, networking (LAN/Wi-Fi), user account management, and IT hardware support. They should also understand basic network administration, IT security, backups, asset management, ERP/HRMS support, and incident resolution/documentation.

Job Responsibilities:

- Provide first-level and second-level IT support to employees for hardware, software, network, and system-related issues.

- Install, configure, maintain, and troubleshoot desktops, laptops, printers, scanners, and other IT equipment.
- Manage and maintain LAN, Wi-Fi, internet connectivity, switches, routers, and other network devices.
- Create and manage user accounts, email accounts, access rights, and system permissions.
- Monitor IT systems, network performance, and connectivity to ensure uninterrupted operations.
- Coordinate with external vendors and service providers for IT-related hardware, software, AMC, and technical support.
- Maintain IT asset records, including computers, laptops, networking equipment, software licenses, and other IT assets.
- Ensure regular backup of important data and support data recovery activities when required.
- Implement and maintain antivirus, endpoint security, and other IT security measures.
- Troubleshoot issues related to operating systems, Microsoft Office, email, printers, and business applications.
- Support the implementation and maintenance of ERP, HRMS, and other business applications.
- Maintain proper documentation of IT processes, configurations, incidents, and resolutions.
- Ensure compliance with company IT policies, security standards, and access control procedures.

Job Requirement:

- Qualification - Graduation / Diploma (Mechanical)
- Experience - 2 – 4 years

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Company Description