

PR/161211 | Tax / Senior Tax Executive (Japanese Business Services)

Job Information

Recruiter
JAC Recruitment Malaysia

Job ID
1616878

Industry
Audit, Tax Accounting

Job Type
Permanent Full-time

Location
Malaysia

Salary
Negotiable, based on experience

Refreshed
November 24th, 2026 06:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

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- Prepare and review corporate tax computations, tax returns, and supporting schedules for clients.
- Ensure timely submission of tax filings, including statutory forms and compliance-related documents.
- Liaise with clients and tax authorities on tax matters, audits, queries, and correspondence.
- Provide tax advisory support and recommend appropriate tax treatments based on current regulations.
- Monitor tax deadlines and maintain accurate client records and documentation.
- Assist senior team members in tax planning, tax research, and special projects.
- Keep up to date with changes in tax legislation and compliance requirements.

Job Requirements

- Bachelor's Degree or Diploma in Accounting, Finance, Taxation, or a related field.
- 1 to 3 years of experience in taxation, accounting, or professional services is preferred.
- Good understanding of Malaysian tax regulations and compliance requirements.
- Familiarity with tax computation, tax return preparation, and tax software.
- Strong analytical, problem-solving, and attention-to-detail skills.
- Good communication and client management skills.
- Proficient in Microsoft Excel and Microsoft Office applications.
- Able to work independently and meet tight deadlines.

Preferred Requirements

- Experience in a tax consulting firm, accounting firm, or shared services environment.
- Exposure to corporate tax, personal tax, SST, or transfer pricing would be an advantage.
- Pursuing or possessing professional qualifications such as ACCA, CPA, CTIM, or MICPA is a plus.

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Company Description