



JAC Recruitment

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JAC Recruitment Thailand

CR/120581 | Fixed Asset & AR Officer (Temporary)

Job Information

Recruiter

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Job ID

1616822

Industry

Other (Manufacturing)

Job Type

Contract

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

October 13th, 2026 10:53

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Basic Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities

- Maintain fixed asset records, depreciation, asset movements, and reconciliations.
- Handle invoicing, AR reconciliation, aging reports, and collection follow-up.
- Support month-end closing, VAT reporting, and audit activities.
- Coordinate with internal teams to ensure accurate financial records and compliance requirements.

Qualifications

- Bachelor's degree in Accounting, Finance, or related field.

- Experience in Fixed Asset, AR, or accounting functions.
- Familiar with ERP/accounting systems.
- Good Excel skills and working knowledge of English.
- Detail-oriented with strong analytical and communication skills.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description