



PR/124125 | Finance, Accounting & Tax

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1616777

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

October 13th, 2026 10:36

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities

- Handle daily accounting activities, including journal entries and bookkeeping.
- Manage accounts receivable (AR) and accounts payable (AP).
- Process bank payments and receipts accurately and timely.
- Support internal and external audit activities.
- Prepare tax calculations and assist with tax payment processes.
- Ensure compliance with accounting standards, tax regulations, and company policies.

Requirements

- Minimum **3 years of experience** in Finance, Accounting and Tax.
- Experience in the **machinery, manufacturing, or related industrial sector** is required.

- Strong understanding of accounting principles, bookkeeping, AR/AP, and taxation.
- Detail-oriented, organized, and able to work independently.
- Preferred age range: **25–35 years old**.
- Female candidates are welcome to apply.

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Company Description