

PR/097685 | Regulatory Affairs Specialist

Job Information

Recruiter
JAC Recruitment Singapore

Job ID
1616740

Industry
Healthcare, Nursing

Job Type
Permanent Full-time

Location
Singapore

Salary
Negotiable, based on experience

Refreshed
October 27th, 2026 12:00

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Fluent Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Job Title: Regulatory Affairs Specialist

About Us:

Our client is a well-established international company operating within the nutraceutical and health ingredients industry. With a strong presence across Asia and global markets, the organization develops and supplies scientifically backed ingredients used in dietary supplements, functional foods, and wellness products. The company offers a collaborative, international working environment with close interaction across regional teams and global headquarters

We are seeking a Regulatory Affairs Specialist to support regulatory compliance and market access activities across ASEAN markets. This position offers the opportunity to work on product registrations, compliance initiatives, regulatory assessments, and cross-functional projects involving commercial, technical, and quality teams.

Key Responsibilities:

- Support regulatory affairs activities for nutraceutical ingredients, dietary supplements, functional foods, and related products across ASEAN markets.
- Prepare, review, and maintain regulatory dossiers and supporting documentation for product registrations and renewals.
- Ensure compliance with local regulations, ingredient requirements, product classifications, labeling standards, and health claims.
- Monitor regulatory developments across ASEAN markets and assess their impact on the business.
- Review marketing materials, product labels, and promotional claims for regulatory compliance.
- Liaise with regulatory authorities, distributors, consultants, and external stakeholders regarding submissions and compliance matters.

Qualifications:

- Degree in Food Science, Nutrition, Life Sciences, Pharmacy, Biotechnology, Chemistry, or a related discipline.
- 2-8 years of Regulatory Affairs experience within relevant industry.
- Familiarity with product registrations, regulatory documentation, compliance reviews, and labeling requirements.
- Exposure to ASEAN regulatory frameworks is advantageous.

Interested applicant, please click APPLY NOW

Do note that we will only be in touch if your application is shortlisted.

#LI-JACSG

#countrysingapore

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Company Description