

PR/110825 | Assistant Manager- Accounts {Gurgaon}

Job Information

Recruiter
JAC Recruitment India

Job ID
1616178

Industry
Other (Trade)

Job Type
Permanent Full-time

Location
India

Salary
Negotiable, based on experience

Refreshed
November 3rd, 2026 13:00

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Basic Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Designation- Assistant Manager- Accounts

Key responsibilities:

•P& L Management & Financial Reporting
•Account receivable , Collection & DSO Management
•Accounts Payable & Vendor Management
•Cost control & Profitability analysis
•Budgeting & Forecasting
•Billing & revenue leakage control
•Financial Controls & Compliance & Audit
•MIS , Dashboards & KPI Analysis
•Manage Statutory Compliance like TDS , GST
•Reporting of Group Package

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Company Description