


# PR/161143 | Operation Manager (Bakery)

## Job Information

**Recruiter**
JAC Recruitment Malaysia

**Job ID**
1616124

**Industry**
Restaurant, Food Service

**Job Type**
Permanent Full-time

**Location**
Malaysia

**Salary**
Negotiable, based on experience

**Refreshed**
October 20th, 2026 08:00

## General Requirements

**Minimum Experience Level**
Over 3 years

**Career Level**
Mid Career

**Minimum English Level**
Fluent Level

**Minimum Japanese Level**
None

**Minimum Education Level**
Associate Degree/Diploma

**Visa Status**
No permission to work in Japan required

## Job Description

**Company Overview:**

Our client is a bakery and food manufacturing company specializing in the production and operation of fresh breads, cakes, pastries, and in-store bakery products in Malaysia.

**Job Responsibilities:**

1)Production & Quality

- Monitor daily production schedules and output.
- Ensure product quality, consistency, and presentation.
- Improve workflow efficiency and minimize waste.

2)Inventory Management

- Monitor and replenish raw material stock levels.
- Coordinate purchases with approved suppliers.
- Manage storage and inventory movement.
- Conduct stock checks and control costs.

3)Team Management

- Recruit, train, and supervise production staff.
- Prepare work schedules and manage manpower costs.
- Conduct performance evaluations and resolve team issues.

4)Food Safety & Compliance

- Ensure compliance with food safety and hygiene standards.
- Maintain cleanliness of equipment and work areas.
- Keep all required licenses, permits, and safety records up to date.

**Job Requirements:**

- Diploma or Degree in Business, Retail Management, Food & Beverage, or related field.
- More than 10 years of experience in retail, bakery, or F&B operations.
- Strong leadership, communication, and problem-solving skills.
- Knowledge of bakery operations and food safety standards is an added advantage.
- Able to work flexible hours, including weekends and public holidays.
- Possess a valid driving license and own transportation.

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