



Understanding People

Finance Manager / ファイナンスマネージャー

Above-market pay | Work-life balance

Job Information

Recruiter

Specialized Group

Job ID

1615674

Industry

Asset Management

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

October 1st, 2026 16:23

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Finance Manager ファイナンスマネージャー | Corporate Finance - Above market salary, Work-life balance

Overview

Our client is seeking a Finance professional to manage financial operations for Japanese entities within a leading international investment management firm expanding across Asia. This role offers significant ownership and visibility in a sophisticated financial environment, supporting business growth and development. Benefits include above-market compensation, excellent work/life balance, mentorship, and long-term career potential in Tokyo.

Key Responsibilities:

- Manage daily finance and accounting for Japanese corporate entities
- Oversee vendor payments including invoice review and payment tracking
- Monitor cash flow and ensure sufficient funding for operations
- Perform monthly financial closing using SAP

- Coordinate with external auditors and support statutory audit processes
- Assist with corporate tax filings and statutory reporting in Japan
- Manage cost control and intercompany cost allocations
- Maintain accurate and organized accounting records and documentation
- Support preparation of management financial reports and analysis
- Assist with opening and administration of corporate bank accounts
- Execute vendor agreements and coordinate related documentation and approvals
- Collaborate on finance process improvements and ad hoc projects

Requirements:

- Experience with Japanese statutory accounting and audit coordination
- Proficiency in IFRS and familiarity with Japanese accounting standards
- Strong Excel skills for financial analysis and reporting
- Experience using SAP for monthly financial closing
- Fluency in written and spoken Japanese and English
- Experience in finance or accounting within multinational corporations or financial institutions
- Knowledge of corporate tax filing and statutory reporting in Japan
- Experience managing vendor payments and intercompany cost allocations
- Ability to coordinate with external auditors and support statutory audits
- Strong organizational skills for maintaining accurate accounting records
- Experience with financial cash flow monitoring and funding management
- Proactive and independent working style with strong ownership

Benefits:

- Above market compensation
- Excellent work/life balance

Company Description