

【1000 ~ 1400万円】Finance Manager

【外資ファーマ/1300万/リモート週2/フルフレックス/専門領域のリーディン...

Job Information

Recruiter
JAC Recruitment Co., Ltd.

Hiring Company
【外資ファーマ/1300万/リモート週2/フルフレックス/専門領域のリーディングカンパニー】

Job ID
1614848

Industry
Pharmaceutical

Company Type
International Company

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
10 million yen ~ 14 million yen

Work Hours
09:00 ~ 17:30

Holidays
詳細は求人ご紹介時にご案内いたします。

Refreshed
October 29th, 2026 04:00

General Requirements

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Native Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

【求人No NJB2412850】
■Summary:
The Finance Manager is a key member of the Finance team and is responsible for ensuring accurate and timely financial reporting while supporting business planning and decision making across the organization.

Working in a lean and highly collaborative Finance team the role requires a hands on professional who can independently manage a broad range of Finance activities while also providing financial analysis and business insights to management and

business stakeholders.

The position covers a broad range of responsibilities including accounting and closing financial reporting budgeting and forecasting performance management cash flow management audit support and continuous improvement of Finance processes.

This is a hands on Finance Manager role requiring both strong technical Finance capabilities and the ability to work closely with the business. The Finance Manager is also expected to provide effective backup to the Head of Finance and contribute to the overall management of the Finance function.

■Key Responsibilities:
Financial Accounting Reporting
Manage monthly quarterly and year end closing activities in accordance with IFRS and Group accounting policies.
Ensure the accuracy completeness and timeliness of financial statements and management reporting.
Review journal entries accruals provisions balance sheet reconciliations and other closing activities.
Coordinate with internal and external stakeholders to ensure timely completion of accounting activities.
Support statutory reporting tax related activities and external audits in collaboration with external advisors where applicable.

Planning Forecasting Performance Management
Support and coordinate the annual budget forecasts and longer term financial planning processes.
Analyze actual performance against budget and forecast and identify key drivers of variances.
Prepare management reporting and provide clear financial insights and recommendations.
Work closely with business functions to understand business activities risks opportunities and their financial implications.
Support the Head of Finance and management team with financial analysis and business decision making.

Finance Operations Internal Control
Oversee key Finance processes including accounts payable accounts receivable expense management and cash flow management.
Monitor cash positions and prepare or support cash forecasting.
Maintain appropriate financial controls and ensure adherence to Group Finance policies and procedures.
Coordinate effectively with shared service centers external service providers and Regional/Global Finance teams.
Support internal and external audit activities and follow up on identified actions where necessary.

Business Partnering
Act as a Finance partner to business functions providing financial guidance and support.
Support budget owners in understanding financial performance forecasts and key cost drivers.
Proactively identify financial risks and opportunities and communicate them to relevant stakeholders.
Translate financial information into practical and actionable business insights.
Build effective relationships with stakeholders across the organization and contribute to sound financial decision making.

Process Improvement
Identify opportunities to simplify standardize and automate Finance processes.
Support improvements in Finance systems reporting tools and data quality.
Drive improvements in the efficiency accuracy and transparency of financial processes.
Contribute to cross functional and Regional/Global projects where Finance expertise is required.

Required Skills

Bachelor’s degree or above in Finance Accounting Business Administration or a related field.
Approximately 7・10 years of relevant experience in Finance and/or Accounting preferably in a multinational environment.
Solid knowledge and practical experience with IFRS.
Strong hands on experience with financial closing accounting and management reporting.
Solid experience in budgeting forecasting financial analysis and performance management.
Ability to independently manage a broad range of Finance activities and provide effective backup to the Head of Finance when required.
Strong analytical and problem solving skills with the ability to identify key financial drivers risks and opportunities.
Ability to work independently take ownership and manage multiple priorities in a lean Finance organization.
Strong communication and stakeholder management skills including the ability to work effectively with senior management and non Finance stakeholders.
Business level proficiency in both Japanese and English.
Strong proficiency in Microsoft Excel and experience with ERP and financial reporting/planning systems.

Preferred:
Experience in the pharmaceutical or healthcare industry.
Experience working with Regional/Global Finance teams or shared service centers.
Experience acting as a Finance Business Partner to commercial and/or other business functions.
Experience in Finance process improvement automation or system implementation.
Experience coordinating with external auditors tax advisors or other professional service providers.

Company Description

ご紹介時にご案内いたします