



Understanding People

Housekeeping Manager / ハウスキーピングマネージャー

Luxury hotel | 10 days off per month

Job Information

Recruiter

Specialized Group

Job ID

1614774

Industry

Hotel

Job Type

Permanent Full-time

Location

Hokkaido

Salary

Negotiable, based on experience

Refreshed

October 1st, 2026 15:56

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Housekeeping Manager ハウスキーピングマネージャー | Team Leadership - Transportation allowance, Paid leave

Overview

Our client is seeking a Housekeeping Manager to lead the housekeeping and laundry teams at a luxury international hotel in Central Sapporo city. This role offers the opportunity to enhance service quality and operational efficiency while managing a diverse team in a prestigious hospitality setting. Benefits include 10 days off per month, birthday leave, full social insurance, transportation allowance, and employee discounts on hotel stays and dining.

Key Responsibilities:

- Lead and manage housekeeping and laundry teams including outsourced staff
- Oversee quality control of guest rooms, suites, public areas, and linen
- Manage departmental budgeting and control housekeeping and laundry inventory
- Coach and develop team members to improve performance and service quality
- Ensure compliance with safety, hygiene, and hotel regulatory standards
- Respond promptly to guest requests, special requirements, and complaints
- Plan and support execution of deep-cleaning and special housekeeping projects
- Drive initiatives to improve operational efficiency and productivity
- Collaborate with other hotel departments to enhance overall guest experience
- Manage housekeeping operations during peak and busy periods
- Implement training programs to uphold luxury service standards

Requirements:

- 5+ years experience in hotel housekeeping management
- Proven leadership in managing diverse housekeeping teams
- Knowledge of hotel safety, hygiene, and regulatory standards
- Experience managing housekeeping and laundry inventory and budgeting
- Strong guest service orientation with complaint resolution skills
- Familiarity with luxury hotel housekeeping quality standards
- Ability to plan and execute deep-cleaning and special projects
- Experience collaborating with other hotel departments
- Proficiency in Japanese and English communication
- Skills in operational efficiency and productivity improvement

Benefits:

- 10 days off per month
- Birthday leave
- Annual paid leave
- Full social insurance coverage
- Transportation allowance

Company Description