



PR/161157 | Production and Material Planner

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1614565

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

September 29th, 2026 10:31

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

We are looking for a **detail-oriented and proactive Production Planner** to join our client in Penang Science Park. In this role, you will be at the heart of the manufacturing operations — translating customer demand into achievable production plans, keeping capacity on track and ensuring materials arrive on time to keep the production floor running smoothly.

Job Responsibilities

- Perform overall planning activities which included daily production scheduling and customer shipment
- Derive, calculate and monitor machine capacities, efficiency and contribution for production
- Analyse customer's forecast demand trends and develop a valid and achievable production plan for resource capacity and material planning
- Work with warehouse and buyer to ensure the material can be arrived as needed by production

- Handle abnormalities in production

Job Requirement

- Proficient in MRP and Microsoft Excel
- At least 3 years of working experience in the electronics industry
- High sense of urgency and responsibilities
- Good planning and organizing skills

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Company Description