



PR/161148 | Assistant Manager / Manager Account (Manufacturing)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1614558

Industry

Electric Power, Gas, Water

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

September 29th, 2026 10:31

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Review

A reputable multinational manufacturer in the electronics industry, serving customers across global markets. The company provides a strong platform for accounting professionals to develop expertise in manufacturing finance, costing, financial reporting, and business partnering within a structured and stable environment.

Job Responsibilities

- Manage full-set accounting functions, including General Ledger (GL), Accounts Payable (AP), Accounts Receivable (AR), Fixed Assets, and month-end closing.

- Prepare accurate and timely monthly management accounts, financial reports, and supporting schedules.
- Perform balance sheet reconciliations, journal postings, accruals, and variance analysis.
- Monitor cash flow, banking transactions, and intercompany reconciliations.
- Support manufacturing accounting activities, including inventory reconciliation, stock valuation, and cost analysis.
- Coordinate with external auditors, tax agents, bankers, and regulatory authorities on audit and statutory matters.
- Prepare tax schedules, SST submissions, and other statutory compliance requirements.
- Ensure compliance with accounting standards, internal controls, and company policies.
- Assist in budgeting, forecasting, and financial analysis to support business operations.
- Drive process improvement initiatives and support ad hoc projects assigned by management.

Job Requirements

- Bachelor's Degree in Accounting, Finance, or a related discipline.
- Minimum 5-8 years of accounting experience, preferably within a manufacturing environment.
- Hands-on experience in managing full-set accounts independently.
- Experience in at least one of the following areas: Cost Accounting, Audit Coordination or Tax Compliance and Tax Matters
- Strong understanding of month-end closing, financial reporting, and balance sheet reconciliations.
- Proficient in ERP/accounting systems and Microsoft Excel.
- Good analytical, problem-solving, and communication skills.
- Ability to work independently and collaborate with cross-functional stakeholders.

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Company Description