

PR/161148 | Assistant Manager / Manager Account (Manufacturing)

Job Information

Recruiter
JAC Recruitment Malaysia

Job ID
1614558

Industry
Electric Power, Gas, Water

Job Type
Permanent Full-time

Location
Malaysia

Salary
Negotiable, based on experience

Refreshed
November 24th, 2026 16:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Company Review

A reputable multinational manufacturer in the electronics industry, serving customers across global markets. The company provides a strong platform for accounting professionals to develop expertise in manufacturing finance, costing, financial reporting, and business partnering within a structured and stable environment.

Job Responsibilities

• Manage full-set accounting functions, including General Ledger (GL), Accounts Payable (AP), Accounts Receivable (AR), Fixed Assets, and month-end closing.

• Prepare accurate and timely monthly management accounts, financial reports, and supporting schedules.

• Perform balance sheet reconciliations, journal postings, accruals, and variance analysis.

• Monitor cash flow, banking transactions, and intercompany reconciliations.

• Support manufacturing accounting activities, including inventory reconciliation, stock valuation, and cost analysis.

• Coordinate with external auditors, tax agents, bankers, and regulatory authorities on audit and statutory matters.

• Prepare tax schedules, SST submissions, and other statutory compliance requirements.

• Ensure compliance with accounting standards, internal controls, and company policies.

• Assist in budgeting, forecasting, and financial analysis to support business operations.

• Drive process improvement initiatives and support ad hoc projects assigned by management.

Job Requirements

• Bachelor's Degree in Accounting, Finance, or a related discipline.

• Minimum 5-8 years of accounting experience, preferably within a manufacturing environment.

• Hands-on experience in managing full-set accounts independently.

• Experience in at least one of the following areas: Cost Accounting, Audit Coordination or Tax Compliance and Tax Matters

• Strong understanding of month-end closing, financial reporting, and balance sheet reconciliations.

• Proficient in ERP/accounting systems and Microsoft Excel.

• Good analytical, problem-solving, and communication skills.

• Ability to work independently and collaborate with cross-functional stakeholders.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description