



PR/120412 | Purchasing Manager

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1614246

Industry

Automobile and Parts

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

September 22nd, 2026 10:42

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Our client is Automotive part manufacturing industry. They are looking for a potential candidate who can fulfill their requirement as following;

Position : Purchasing Manager

Location : Phanthong, Chonburi

Business Type : Automotive

Working day : Mon – Fri

Benefit :

- Total Salary Package: 70,000 – 90,000 THB/ month (negotiate depend on experience)

- Bonus.

Qualifications

- Bachelor's Degree in Industrial, Mechanical, Electrical, Electronics Engineering, or a related discipline.
- At least 10 years of purchasing and procurement experience, preferably in the automotive manufacturing industry.
- Solid understanding of mechanical and electrical equipment, materials, and manufacturing processes.
- Ability to perform basic cost analysis and cost breakdown calculations for tooling, machining, piping, electrical systems, and related projects.
- Good communication skills in English, both written and verbal.
- Knowledge of Oracle ERP and MRP systems will be highly advantageous.

Job description

- Review purchase requisitions, purchase orders (POs), and related documents to ensure procurement activities comply with company policies and requirements.
- Develop and implement strategic procurement plans and sourcing strategies to support business objectives, optimize costs, and improve operational efficiency.
- Identify, evaluate, and source new suppliers, materials, products, and services while maintaining strong relationships with existing vendors.
- Lead supplier selection, contract negotiations, and commercial discussions to secure the best value, quality, delivery performance, and service levels.
- Oversee day-to-day purchasing operations, including workload allocation, team supervision, and performance management.
- Conduct cost analysis and support cost reduction initiatives through effective supplier management and continuous improvement activities.
- Collaborate closely with inventory, production planning, and related departments to forecast demand and maintain optimal inventory levels.
- Ensure all purchased materials, products, and services meet required quality standards, specifications, and regulatory requirements.
- Maintain accurate procurement records, supplier databases, purchase orders, contracts, and related documentation.
- Manage procurement budgets, monitor spending, and prepare regular reports on purchasing performance, KPIs, and cost-saving achievements.
- Drive continuous improvement of procurement systems, processes, and workflows to enhance efficiency, transparency, and compliance.
- Lead onboarding, training, coaching, and development programs to strengthen team capabilities and support business growth.
- Coordinate logistics and transportation activities to ensure timely and cost-effective delivery of goods and materials.
- Monitor shipment progress and proactively resolve delivery, transportation, or logistics-related issues.
- Perform other duties and special projects assigned by management.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description