



PR/096251 | Sales Staff

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1614235

Industry

Tourism

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

September 22nd, 2026 10:40

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview

A company in the wellness and hospitality services industry is hiring a Membership Sales Associate & Receptionist.

Job Description

- Welcome members and guests and create a warm first impression.
- Introduce membership options and convert inquiries into tours, trials, and sign-ups.
- Follow up with leads and identify opportunities for upgrades and additional sales.
- Handle calls, emails, social media, and Zalo inquiries.

- Build relationships with members through regular events and day-to-day interactions.

Qualifications

- Strong spoken and written communication skills in English and Vietnamese.
- Warm, outgoing, and people-oriented.
- Comfortable working toward sales targets and following up with leads.
- Able to learn booking and CRM systems quickly.
- Previous sales, front desk, or customer service experience is preferred but not required.
- Reliable, organised, professional, and able to multitask.
- Experience in hospitality, fitness, retail, or customer service is a plus.

#LI-JACVN

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Company Description