
Project Controller / PMO

Job Information

Recruiter[Izumi Network Yugen Kaisha](#)

Job ID1614047

IndustryCivil Engineering and Construction

Job TypePermanent Full-time

LocationKanagawa Prefecture

Salary8 million yen ~ 12 million yen

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General Requirements

Minimum Experience LevelOver 6 years

Career LevelMid Career

Minimum English LevelBusiness Level

Minimum Japanese LevelNative

Minimum Education LevelBachelor's Degree

Visa StatusPermission to work in Japan required

Job Description

Position Summary

We are seeking an experienced **Project Controller / PMO** professional to support an EPC Project Cost Control Transformation initiative.

The role will focus on project planning, scheduling, cost tracking, project controls, vendor coordination, stakeholder communication, governance reporting, and project execution support.

Key Responsibilities

- Project planning and scheduling
 - WBS creation and maintenance
 - Project controls and cost tracking
 - Vendor and stakeholder management
 - Governance reporting
 - Risk and issue management
 - Requirements documentation
 - Project rollout and implementation support
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Required Skills

Requirements

- 8+ years of experience in Project Management, PMO, Project Controls, Project Controller, Scheduling, or Planning

- Strong stakeholder and vendor management experience
- Experience in project planning, scheduling, governance, and reporting
- Requirements gathering and documentation experience
- Industry experience in EPC, Engineering, Construction, Energy, Utilities,
- Infrastructure, or Oil & Gas sectors

Preferred

- Project Controls / Cost Control experience
- Primavera P6
- SAP exposure
- EPC Cost Control projects
- Digital Transformation projects

Language

- Native or near-native Japanese
- Business English
- Ability to prepare project documentation in Japanese

Company Description