Bilingual Project Manager|CIO Office|AI Strategy|Up to 13M

Contribute to “AI-nization” strategy !

Job Information

Recruiter
Skillhouse Staffing Solutions K.K.

Hiring Company
A global internet services group

Job ID
1612926

Industry
Internet, Web Services

Company Type
Large Company (more than 300 employees) - International Company

Non-Japanese Ratio
Majority Non-Japanese

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
8 million yen ~ 13 million yen

Holidays
National Holidays, Weekends, Paid Holiday, etc.

Refreshed
October 28th, 2026 01:00

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

【Bilingual Project Manager | CIO Office + Mobile Business | AI Strategy / IT Strategy | ¥8M–¥13M JPY】

Responsibilities:

- Lead technology-related projects from planning through implementation.
- Build relationships and coordinate with relevant departments and stakeholders.
- Investigate and analyze existing IT environments and business workflows.
- Develop project plans and manage progress, issues and execution.
- Propose and implement technical and operational solutions.
- Lead and coordinate team members.
- Support IT governance, technology roadmap and strategic initiatives.
- Work with relevant departments primarily in English.
- Support initiatives related to AI strategy and technology modernization.

Why should you apply:

【CIO Office + Mobile Business Scope】

Work within a **Company CIO Office while also supporting the Mobile business**, giving you exposure to technology strategy and projects across a business with network infrastructure, server infrastructure, web development and other technical domains.

【AI Strategy + Technology Planning】

Contribute to the **"AI-nization" strategy** while gaining experience across IT strategy, current-state analysis, solution planning and project execution — connecting strategic technology initiatives with practical implementation.

【End-to-End Project Ownership】

Lead projects from **planning and stakeholder alignment through execution, issue management and solution implementation**, while working in a bilingual environment where communication with related departments is primarily in English.

Required Skills

Required Skills:

- 5+ years of project management experience.
- Experience leading team members as a team lead or equivalent.
- Basic knowledge of project management methodologies such as PMP / PRINCE2.
- Ability to proactively learn unfamiliar domains and independently drive projects forward.
- Strong issue-solving, stakeholder management and communication skills.
- Japanese: Business level / Advanced
- English: Business level / Advanced

Preferred Skills:

- PMP or Project Manager certification.
- Experience with AWS, Azure or GCP projects.
- Network maintenance / operations experience within a telecommunications carrier.
- Experience developing IT governance policies, rules, processes or guidelines.

Working Hours:

9:00–17:30, Mon–Fri

Working Style:

Hybrid — generally 4 days in office / 1 day WFH

Employment Type:

Permanent

Holidays:

Saturday, Sunday, National Holidays, Year-end and New Year Holidays, Paid Holidays, and other special holidays

Services / **Benefits:**

Bonus and stock options are included in the stated annual compensation. Other benefits are provided according to company policy.

Company Description