



PR/161073 | HR TALENT ACQUISITION EXEC (Established manufacturing company)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1612713

Industry

Other (Recruitment Services)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

September 29th, 2026 10:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview

Evyap Malaysia is seeking a proactive and experienced Executive, Talent Acquisition & Talent Management to strengthen its recruitment capabilities and support key talent management initiatives. This role focuses on end-to-end recruitment for senior, technical, specialist, critical, and leadership positions while contributing to onboarding, talent pipeline development, succession planning, leadership development, and talent analytics.

Key Responsibilities

- Manage the full recruitment lifecycle, including sourcing, screening, interviews, offer management, reference checks, and onboarding.
- Partner with hiring managers to understand hiring needs and provide recruitment support and market insights.
- Lead recruitment activities for senior, specialist, technical, and leadership roles.
- Develop and maintain talent pipelines through job portals, LinkedIn, referrals, recruitment agencies, and direct sourcing.
- Enhance candidate and hiring manager experience through effective communication and structured recruitment processes.
- Coordinate onboarding activities to ensure a smooth and positive new hire experience.
- Support internal mobility initiatives and identify potential successors for critical positions.

- Assist in talent management activities, including succession planning, talent reviews, leadership development, and employee development tracking.
- Prepare and analyze recruitment and talent management reports, KPIs, and workforce data.
- Support employer branding initiatives to strengthen the company's attractiveness as an employer of choice.

Requirements

- Bachelor's Degree in Human Resources, Business Administration, Psychology, Management, or a related field.
- Minimum 5 to 8 years of HR experience with strong exposure to Talent Acquisition.
- Proven experience recruiting for senior, specialist, technical, critical, or leadership positions.
- Exposure to Talent Management, succession planning, talent reviews, leadership development, onboarding, or internal mobility is an added advantage.
- Experience in manufacturing, FMCG, oleochemical, industrial, engineering, or related industries is preferred.
- Strong stakeholder management, communication, analytical, and organizational skills.
- Able to work independently, manage multiple priorities, and drive recruitment and talent initiatives effectively.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.my/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.my/terms-of-use>

Company Description