



IT Security Support (Automotive Sector | Hybrid | EN/JP)

Automotive IT Security | English | Skill-Up

Job Information

Recruiter

GDI Communications Inc.

Job ID

1611546

Industry

Automobile and Parts

Job Type

Contract

Location

Aichi Prefecture

Salary

3 million yen ~ 4 million yen

Work Hours

Mo-Fr: 9:00–18:00 (incl. 1-hour lunch break)

Refreshed

September 10th, 2026 10:23

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Entry Level

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

High-School

Visa Status

Permission to work in Japan required

Job Description

Position Highlights

- Information Security role for a major automotive manufacturer
- Security guidance, inspections & compliance support
- Utilize IT infrastructure knowledge across servers, networks & cloud
- Hybrid work with long-term project stability
- Opportunities for domestic & international business travel

Job Responsibilities

You will provide guidance on and conduct inspections of information security measures related to the automotive

manufacturing and sales industry in accordance with prescribed security guidelines. This role involves utilizing your knowledge of IT infrastructure and systems while providing explanations, preparing materials, and communicating with relevant stakeholders.

Work Style & Location

- Location: Mikawa-Toyota, Aichi / Hybrid with remote work
- On-site Work: Approximately 1–2 days per week (may vary depending on the project)
- Working Hours: Weekdays, 9:00–18:00 (1-hour break)
- Domestic Business Travel: Occasional trips requiring approximately 1–2 overnight stays
- International Business Travel: Up to approximately two weeks; candidates who are able to travel internationally are welcome

Who This Role Is For?

This position is well suited to candidates who want to build on their IT infrastructure or systems experience and expand their careers into information security, as well as those who want to use English while working with global stakeholders. As this is a hybrid position, candidates who are able to work on-site in Mikawa-Toyota approximately 1–2 days per week are welcome to apply.

Required Skills

Skills & Experience

- Preferably 5 or more years of experience in the IT industry
- IT Passport certification, Information Security Management Examination certification, or equivalent skills (such as basic knowledge of information security and experience with information security measures)
- Practical experience with IT infrastructure or systems (servers, networks, cloud, OS, etc.)
- Experience using Excel functions for data aggregation
- Experience creating PowerPoint materials
- Experience using Outlook, MS Teams, and SharePoint Online (SPO)
- English, Chinese, or other language skills are a plus

Previous Experience

- Experience creating materials using PowerPoint
- Experience preparing and setting up online or on-site information sessions/seminars
- Presentation experience
- Experience with chat-based communication
- Experience in English/Chinese translation or interpretation is a plus

Desired Personal Qualities

- Strong interpersonal communication skills
- Able to act proactively and independently rather than waiting for instructions
- Able to communicate smoothly and proactively with stakeholders and carry out tasks while flexibly adapting to changes in the work
- Able to identify issues independently and work on improvements
- Consistently shares information, values teamwork, and is able to act with priority given to the overall results of the team

Company Description