



PR/087624 | Assistant Store Manager (Santa Clara)

Job Information

Recruiter

JAC Recruitment USA

Job ID

1611414

Industry

Retail

Job Type

Permanent Full-time

Location

United States

Salary

Negotiable, based on experience

Refreshed

September 22nd, 2026 06:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

POSITION TITLE Assistant Store Manager

POSITION SUMMARY

As an Assistant Store Manager, you will support daily store operations, including enhancing customer service quality, supervising and developing staff, and managing routine tasks. In the absence of the Store Manager, you will be responsible for overseeing the entire store.

RESPONSIBILITIES

- Assist the Store Manager in overseeing all aspects of store operations
- Train, supervise, and manage staff schedules

- Handle customer service and complaints
- Plan and execute store layout and product displays
- Manage data related to sales, attendance, and inventory
- Maintain hygiene and safety standards within the store
- Perform other duties related to store operations

QUALIFICATIONS

- 1+ year of work experience as an optician in a retail store or in optometrist's office (Required)
- 1+ year of management experience (Required)
- 1+ year of experience in retail store management (Preferred)
- Interest in customer service and retail
- Skills in store operations, employee training and development, and human resource management
- Basic computer skills
- Valid license or certification as required by state law
- Associate degree in opticianry or at least some postsecondary education (Preferred)

LOCATION Santa Clara, California (Onsite)

WORK SCHEDULE Day Shift, Holidays, Night Shifts, Weekends

SALARY Hourly Wage: \$28 – \$31 (based on experience and qualifications)

BENEFITS Medical, dental vision, 401K, item discounts, and others

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Company Description