

PR/087622 | Assistant Store Manager (San Francisco)

Job Information

Recruiter
JAC Recruitment USA

Job ID
1611412

Industry
Retail

Job Type
Permanent Full-time

Location
United States

Salary
Negotiable, based on experience

Refreshed
November 3rd, 2026 14:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Fluent Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

POSITION TITLE　Assistant Store Manager

POSITION SUMMARY

As an Assistant Store Manager, you will support daily store operations, including enhancing customer service quality, supervising and developing staff, and managing routine tasks. In the absence of the Store Manager, you will be responsible for overseeing the entire store.

RESPONSIBILITIES

- Assist the Store Manager in overseeing all aspects of store operations
- Train, supervise, and manage staff schedules

- Handle customer service and complaints
- Plan and execute store layout and product displays
- Manage data related to sales, attendance, and inventory
- Maintain hygiene and safety standards within the store
- Perform other duties related to store operations

QUALIFICATIONS

- 1+ year of work experience as an optician in a retail store or in optometrist's office (Required)
- 1+ year of management experience (Required)
- 1+ year of experience in retail store management (Preferred)
- Interest in customer service and retail
- Skills in store operations, employee training and development, and human resource management
- Basic computer skills
- Valid license or certification as required by state law
- Associate degree in opticianry or at least some postsecondary education (Preferred)
  Retail

LOCATION San Francisco, California (Onsite)

WORK SCHEDULE Day Shift, Holidays, Night Shifts, Weekends

SALARY Hourly Wage: $28 – $31 (based on experience and qualifications)
BENEFITS Medical, dental vision, 401K, item discounts, and others

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Company Description