



Senior Accountant / Accounting Specialist

【1000万/リモート・フレックスあり/急成長外資グローバルバイオ企業】での募...

Job Information

Recruiter

JAC Recruitment Co., Ltd.

Hiring Company

【1000万/リモート・フレックスあり/急成長外資グローバルバイオ企業】

Job ID

1610735

Industry

Pharmaceutical

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

6 million yen ~ 10 million yen

Work Hours

09:00 ~ 18:00

Holidays

詳細は求人ご紹介時にご案内いたします。

Refreshed

September 17th, 2026 13:00

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

【求人No NJB2406281】

■Purpose:

The purpose of this position is to ensure the effective operation of accounting functions including Accounts Payable inventory accounting cost accounting and financial closing activities. This role will also drive process improvements strengthen internal controls and support both group and statutory audits contributing to the development of a scalable and efficient finance organization that supports the company's continued growth.

■Responsibilities:

Manage Accounts Payable (AP) processes and ensure accurate accounting treatment and payment execution.
Perform inventory accounting and cost closing activities including month end closing and related analyses.
Support monthly and annual financial closing processes.
Drive process improvement initiatives and strengthen internal controls.
Coordinate and support outside audits and local statutory audits in Japan.
Collaborate with cross functional teams including Commercial Supply Chain Medical Affairs and other departments.
Support finance related projects and ad hoc assignments.

Required Skills

Minimum 5 years of accounting and finance experience.
Hands on experience with SAP ERP systems.
Ability to independently manage AP inventory accounting and cost closing activities.
Experience in process improvement initiatives is preferred.
Strong communication and stakeholder management skills.
Business level proficiency in both Japanese and English.
Self motivated detail oriented and capable of working independently.

【Preferable if available】

Prior experience in a public accounting firm is a plus.
Chinese language skills are a plus.

Company Description

ご紹介時にご案内いたします