



PR/090123 | Fund Management Manager

Job Information

Recruiter

JAC Recruitment Korea

Job ID

1609994

Industry

IT Consulting

Job Type

Permanent Full-time

Location

Korea, South

Salary

Negotiable, based on experience

Refreshed

September 15th, 2026 03:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Fund & Portfolio Management Manager

(Real Estate Investment / Fund Management)

???? Location

Seoul, South Korea

About the Opportunity

A leading Global Real-assets Investment Platform is seeking a Fund & Portfolio Management Manager to join its Korea investment platform.

This position offers direct exposure to senior leadership, institutional investors, fund performance management, portfolio strategy, investor reporting, capital transactions, and real estate investment management across a diverse portfolio of real assets. The successful candidate will play a key role in supporting fund performance, portfolio optimization, investor relations, and strategic decision-making across multiple investment platforms.

Key Responsibilities

- Monitor and drive performance across multiple investment platforms and portfolios.
- Develop and oversee annual business plans and budget processes.
- Review and enhance asset-level business strategies alongside Asset Management teams.
- Manage fund cash flow models, projections, capital calls, and dividend distributions.
- Lead preparation of quarterly, annual, and ad-hoc reporting for institutional investors.
- Work closely with investors and maintain long-term investor relationships.
- Support fundraising activities, investor presentations, and new investment initiatives.
- Partner with Acquisitions, Asset Management, Finance, and ESG teams to optimize portfolio performance.
- Participate in asset acquisition, financing, and portfolio management activities.

Key Requirements

- 5–7+ years of relevant experience in fund, investment, asset, or portfolio management.
- Experience working with institutional or global investors.
- Strong understanding of fund structures, cash flow modelling, and investment operations.
- Excellent analytical and financial modelling capabilities.
- Native-level Korean and business-fluent English communication skills.

Preferred, professionals with experience in:

- Real Estate Private Equity (REPE)
- Fund Management, Portfolio Management
- Investor Relations, Investment Management
- Asset Management. Real Estate Investment
- Infrastructure / Logistics Real Estate / Institutional Investment Platforms

Why Consider This Opportunity?

- Direct exposure to senior management and key decision-makers.
- Opportunity to work with sophisticated institutional and global investors.
- Broad exposure across fund management, portfolio strategy, acquisitions, investor relations, and asset management.
- Regional and cross-border investment platform experience.
- Excellent career progression within one of Asia-Pacific's most active real asset investment environments.

???? **Contact:**

Jason Lee, Associate Director | JAC Recruitment Korea

jason.lee@jac-recruitment.com

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.kr/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.kr/terms-of-use>

Company Description