

PR/095056 | Interior Supervisor

Job Information

Recruiter
JAC Recruitment Vietnam Co., Ltd

Job ID
1609877

Industry
Civil Engineering and Construction

Job Type
Permanent Full-time

Location
Vietnam

Salary
Negotiable, based on experience

Refreshed
October 27th, 2026 16:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Daily Conversation Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Location
Hanoi

Company and Job Overview
A reputable construction company dedicated to delivering top-tier interior fit-out and construction projects throughout Vietnam.

Job Responsibilities

- Attend client and site meetings to align on project goals and client expectations.
- Oversee site logistics, including material procurement, inventory management, and resource scheduling.
- Address on-site challenges swiftly, collaborating with relevant stakeholders to implement effective solutions.
- Track project progress, ensuring adherence to design plans, safety standards, and regulatory requirements.

- Direct and manage all on-site interior construction and fit-out activities to ensure projects meet deadlines and quality expectations.
- Perform regular site inspections, identifying and reporting any discrepancies or delays to the Project Manager.
- Coordinate with subcontractors, vendors, and project teams to streamline operations and resolve issues.
- Maintain detailed records, including daily logs, material consumption, and project milestones.
- Enforce strict compliance with health and safety protocols across all site operations.

Job Requirements

- Degree: Bachelor's degree in Construction Management, Interior Design, Architecture, Civil Engineering, or a relavant.
- Experience: Open to fresh graduates or candidates with 1-3 years of experience in construction or interior fit-out supervision.
- Excellent communication, time management, and problem-solving abilities.
- Ability to work independently while thriving in a collaborative team setting.
- Flexibility to travel and work across multiple job sites as needed.
- Familiarity with interior fit-out materials, construction techniques, and technical drawings is preferred.
- Proficient in Microsoft Office; experience with AutoCAD or project management tools is an advantage.

Benefit

- Competitive salary and benefits package
- High-performing, multicultural working environment.
- Continuous learning and development opportunities.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description