



JAC Recruitment

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JAC Recruitment Malaysia

PR/160943 | EHS & Facilities Officer

Job Information

Recruiter

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Job ID

1607708

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

September 1st, 2026 07:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview

A well-established electronics manufacturing company is seeking an EHS & Facilities Officer to support its operations in Penang. The organization is committed to maintaining a safe, healthy, and environmentally responsible workplace while continuously driving operational excellence and regulatory compliance.

Key Responsibilities

- Conduct workplace safety inspections and identify unsafe acts, unsafe conditions, and regulatory non-compliance.
- Investigate accidents, incidents, and near-miss cases, and implement corrective and preventive actions.
- Ensure compliance with DOSH, DOE, BOMBA, and other regulatory requirements.
- Manage environmental monitoring activities, including CHRA, LEV, noise monitoring, and chemical monitoring

programs.

- Monitor and manage scheduled waste in accordance with environmental regulations.
- Maintain Safety Data Sheets (SDS), PPE issuance records, legal registers, and first aid supplies.
- Coordinate Emergency Response Team (ERT) activities, fire drills, and emergency preparedness programs.
- Conduct EHS-related training and awareness programs for employees.
- Lead customer audits and support internal and external compliance audits.
- Drive continuous improvement initiatives related to safety, health, and environmental performance.
- Support facility, hostel, and office management activities.
- Coordinate maintenance, security, transportation, and service providers to ensure smooth operations.
- Assist with licence renewals, permits, regulatory reporting, and compliance documentation.
- Support company events and special projects as assigned by management.

Requirements

- Diploma or Bachelor's Degree in Occupational Safety & Health, Environmental Science, Engineering, or a related discipline.
- Minimum 2-5 years of experience in EHS, Safety, SHE, or Environmental Compliance within a manufacturing environment.
- Experience in electronics manufacturing or industrial environments is highly preferred.
- Familiarity with DOSH, DOE, BOMBA, OSHA, and environmental regulations.
- Experience with scheduled waste management, CHRA, LEV, chemical handling, and environmental monitoring.
- Knowledge of incident investigation methodologies and corrective action implementation.
- Experience supporting internal, external, and customer audits.
- Strong problem-solving and analytical skills.
- Good communication and stakeholder management abilities.
- Proactive, independent, and detail-oriented.
- Ability to conduct training and drive safety awareness programs.
- Strong organizational and documentation skills.

#LI-JACMY #LI-DNI

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Company Description