



PR/160918 | Sales and Export Executive - Leading Food company

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1607701

Industry

Other

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

August 18th, 2026 10:32

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

A leading company in the Food Industry is currently looking for a Sales and Export Executive to join their team. The role consists of approximately 30% domestic sales and 70% export operations.

Job Description

Domestic Sales:

- Maintain and strengthen relationships with existing clients
- Develop new customers
- Sales activities targeting retailers, wholesalers, and corporate clients
- Sales management and planning of sales strategies

- Propose and execute in-store promotions and marketing initiatives
- Collect market and competitor information

Export Operations:

- Communicate with overseas clients (mainly in ASEAN)
- Arrange and prepare export documentation (e.g., Phytosanitary Certificate, Invoice, Packing List)
- Coordinate shipments with forwarders
- Arrange and manage customs-related procedures
- Manage export schedules and handle any issues or disruptions

Job Requirements

- At least 1 year of experience in export operations or trade administration
- Proficiency in English and Malay for business communication
- Basic PC skills (Excel, Word, PowerPoint)
- Experience in food, fresh produce, or agricultural industries
- Experience in import/export operations
- Work experience with logistics companies or freight forwarders

#LI-JACMY

#stateKL

#countrymalaysia

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Company Description