



Project Specialist

Job Information

Recruiter

NEXUS Corporation

Job ID

1607616

Industry

IT Consulting

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

August 31st, 2026 00:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Position Details:

You will lead the advancement of IT infrastructure and business systems for a leading telecommunications and technology group in Japan. As a member of the CIO organization, you will be responsible for optimizing IT investments directly linked to business strategy, strengthening resilience, and driving digital transformation—a role that supports business growth through technology and data.

Job Details:

- This role goes beyond mere "management"; you will act as a "proactive problem solver," serving as a bridge between senior management and the front lines.
- Project PMO/Execution
- Manage the progress, risks, and challenges of ongoing critical IT projects (e.g., infrastructure upgrades, security enhancements, business system overhauls).
- Identify bottlenecks when projects stall, escalate issues to relevant parties, and lead practical efforts to resolve them.
- IT Cost Optimization (IT Governance)
- Gain visibility into company-wide IT spending and formulate plans to optimize and reduce budgets based on return on investment (ROI).
- Monitor software licenses and SaaS usage to eliminate waste and consolidate resources.

- Data-Driven Management Support
- Collect and analyze data related to IT asset management and project progress (using BI tools, SQL, and Excel).
- Create dashboards and generate regular reports on IT investment status and resilience to support executive decision-making.
- Cross-Functional Coordination and DX Promotion
- Serve as a bridge between business units and the IT department to implement IT strategies across the company and coordinate requirements.
- Lead projects to streamline internal operations and reduce workload through the use of AI and the implementation of automation tools.

Scope of Responsibility and Difficulty:

- Scope of Responsibility: Overseeing the deadlines, budgets, and quality of assigned projects. Ensuring the accuracy of data reported to senior management and the validity of data-driven improvement proposals.
- Difficulty: In a large-scale and complex system environment like our client's, where the interests of various stakeholders (business divisions, engineers, and vendors) may conflict, the challenge lies in deriving the "optimal solution for the company as a whole."

Required Skills

Mandatory Qualifications:

- At least 3 years of project management experience, such as in PM or PMO roles
- Business-level English proficiency

Desired Qualifications:

- Work experience in the IT and telecommunications industries
- Project experience across various industries and business functions

Company Description