



JAC Recruitment

マレーシアの求人なら
JAC Recruitment Malaysia

PR/160912 | Senior Finance Manager

Job Information

Recruiter

[JAC Recruitment Malaysia](#)

Job ID

1607166

Industry

Retail

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

August 11th, 2026 10:28

General Requirements

Minimum Experience Level

Over 10 years

Career Level

Mid Career

Minimum English Level

Native

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities

- Lead and oversee end-to-end HR operations, ensuring efficient and timely service delivery across recruitment, payroll, employee relations, learning & development, foreign worker management, and HR administration.
- Drive workforce planning and recruitment initiatives to meet business manpower requirements across multiple functions.
- Manage employee and industrial relations matters, including disciplinary issues, investigations, grievances, performance management, and compliance with employment laws.
- Oversee payroll administration, compensation & benefits, and ensure compliance with statutory requirements.
- Manage foreign worker recruitment, permit renewals, accommodation, documentation, and regulatory compliance.
- Support talent development initiatives, training programs, succession planning, and performance management processes.

- Review and enhance HR policies, SOPs, systems, and processes to improve efficiency and governance.
- Partner with senior management on organizational planning, workforce optimization, and HR-related strategic initiatives.
- Lead, mentor, and develop the HR team to foster a high-performance and service-oriented culture.

Requirements

- Bachelor's Degree in Human Resources, Business Administration, Law, Psychology, or a related field.
- 10-15 years of broad HR experience, with at least 5 years in a leadership or senior management role.
- Experience in retail, F&B, manufacturing, logistics, or multi-site operations is an added advantage.

#LI-JACMY

#countrymalaysia

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.my/privacy-policy>

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Company Description