



マレーシアの求人なら  
JAC Recruitment Malaysia

## PR/160910 | Assistant Accounts Manager

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1607164

**Industry**

Healthcare, Nursing

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

August 25th, 2026 04:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Native

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Job Responsibilities**

- Manage full set of accounts (AR, AP, GL), cash flow, and management reporting.
- Handle monthly and year-end closing activities, including journal entries, accruals, prepayments, and reconciliations.
- Prepare and analyze financial statements, reports, forecasts, and inventory-related reviews.
- Ensure timely payments, fixed asset management, and compliance with accounting standards and company policies.
- Liaise with auditors, tax agents, bankers, and regulatory authorities on audit and tax matters.
- Collaborate with regional teams and cross-functional departments to support business operations.
- Drive process improvements, system enhancements, and finance-related projects.
- Coach and mentor junior finance team members.

**Requirements**

- Degree in Accounting, Finance, or related discipline.
- 3-6 years of relevant accounting and finance experience.
- Professional qualifications (CPA/ACCA/CIMA/MIA) and audit experience are an added advantage.
- Strong knowledge of accounting principles, financial reporting, and taxation.
- Experience with accounting software; SQL Accounting is an advantage.
- Proficient in Microsoft Excel and MS Office applications.
- Strong analytical, communication, and interpersonal skills.
- Proficiency in English and Bahasa Malaysia; Mandarin speaking ability is an added advantage.
- Manufacturing industry experience is preferred.

#LI-JACMY

#countrymalaysia

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**Company Description**