

PR/096040 | Phó Giám Đốc Khối Dự Án

Job Information

Recruiter
JAC Recruitment Vietnam Co., Ltd

Job ID
1605646

Industry
Civil Engineering and Construction

Job Type
Permanent Full-time

Location
Vietnam

Salary
Negotiable, based on experience

Refreshed
November 10th, 2026 01:00

General Requirements

Minimum Experience Level
Over 10 years

Career Level
Mid Career

Minimum English Level
Fluent Level

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Company

JAC's client, a well-established Vietnamese MEP engineering and contracting company, is looking for a Deputy Director of Project Division (Construction Execution) position.

Location: Ho Chi Minh City

Job Responsibilities

Project Leadership & Delivery

- Lead and oversee the execution of multiple MEP and industrial construction projects, ensuring achievement of project objectives in terms of schedule, quality, safety, cost, and client satisfaction.
- Develop project execution strategies and implementation plans to ensure successful project delivery.
- Review project handover documents from Estimation and Design teams, identify project risks, and establish mitigation

measures before construction commencement.

- Monitor project performance and proactively resolve critical issues to minimize delays and operational disruptions.

Construction & Operations Management

- Manage day-to-day construction operations, including manpower allocation, subcontractor management, equipment deployment, procurement coordination, and site resource planning.
- Ensure effective utilization of resources across multiple projects simultaneously.
- Conduct regular project reviews, progress meetings, and site inspections to ensure compliance with project requirements and company standards.
- Drive continuous improvement in project execution methodologies, productivity, and operational efficiency.

Financial & Commercial Management

- Manage project budgets, cash flow, cost performance, and profitability.
- Monitor project expenditures and identify potential cost overruns or commercial risks.
- Oversee variation orders, claims management, contract administration, and project financial reporting.
- Apply Quantity Surveying (QS) principles and practices to manage project commercial aspects effectively.
- Ensure project profitability through proper cost control, productivity improvement, and commercial risk management.

Stakeholder & Client Management

- Build and maintain strong relationships with clients, consultants, contractors, and key stakeholders.
- Serve as the primary escalation point for major project-related issues and client concerns.
- Lead negotiations and commercial discussions when required.
- Work closely with Japanese clients, FDI companies, and international stakeholders to ensure project requirements and expectations are met.

Team Leadership & People Development

- Lead, mentor, and develop Project Managers, Site Managers, Engineers, Supervisors, and project support teams.
- Establish clear accountability and delegation frameworks across project teams.
- Build succession capabilities and strengthen organizational competency to support business growth.
- Foster a culture of safety, professionalism, collaboration, and continuous improvement.

Process & System Enhancement

- Implement and improve project management systems, reporting structures, and operational processes.
- Drive digitalization initiatives through project dashboards, reporting tools, and data-driven performance monitoring.
- Standardize project documentation, RFI, NCR, variation management, and best-practice project controls across all projects.

Job requirements

Education

- Bachelor's Degree in Mechanical Engineering, Electrical Engineering, MEP Engineering, Construction Engineering, or related technical disciplines.

Experience

- Minimum 10-15 years of experience in MEP construction, industrial construction, or project delivery management.
- Demonstrated career progression from Senior Engineer/Senior Site Engineer to Project Management and leadership positions.

- Proven experience managing large-scale industrial and manufacturing projects.
- Strong exposure to Japanese-invested factories, FDI projects, EPC projects, or ODA-funded developments.
- Extensive experience managing multiple projects simultaneously in complex construction environments.
- Proven experience working directly with clients, consultants, contractors, and senior stakeholders.

Technical & Commercial Competencies

- Strong technical understanding of Mechanical & Electrical (M&E) systems and industrial construction projects.
- Solid knowledge of:
- Quantity Surveying (QS)
- Cost estimation and budgeting
- Contract administration
- Cost control and cash flow management
- Variation claims and change management
- Project profitability analysis
- Ability to oversee and coordinate multiple functions within a project, including technical, operational, commercial, and stakeholder management responsibilities.
- Strong understanding of project planning, scheduling, risk management, and project controls.

Leadership & Management Skills

- Excellent leadership and people management capabilities.
- Demonstrated success in developing and coaching Project Managers, Site Managers, Engineers, and Supervisors.
- Strong strategic thinking and problem-solving skills.
- Ability to manage competing priorities and multiple concurrent projects.
- Strong decision-making skills under pressure.
- Results-oriented with a strong sense of ownership and accountability.

Stakeholder Management

- Excellent communication, negotiation, and relationship management skills.
- Prior experience working with Japanese clients is highly preferred.
- Familiarity with Japanese working culture, project standards, quality expectations, and reporting requirements is a strong advantage.

Personal Attributes

- High level of integrity, professionalism, and transparency.
- Strong business acumen and commercial mindset.
- Proactive, hands-on, and committed to operational excellence.
- Dedicated to delivering projects safely, efficiently, and profitably.

Language Requirements

- Good command of English.
- Japanese language skills would be a significant advantage.

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information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description