



PR/120149 | Accounting&HR Manager

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1605634

Industry

Retail

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

September 1st, 2026 13:00

General Requirements

Minimum Experience Level

Over 10 years

Career Level

Mid Career

Minimum English Level

Basic

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities

- Lead and manage Accounting, Finance, HR, and Administration functions.
- Oversee financial reporting, budgeting, cash flow, tax compliance, and year-end closing.
- Manage recruitment, payroll, compensation & benefits, performance management, and employee development.
- Ensure compliance with accounting standards, tax regulations, and Thai labor laws.
- Coordinate with auditors, government authorities, and senior management.
- Drive process improvements and lead cross-functional teams.

Qualifications

- Bachelor's degree in Accounting, Finance, Business Administration, or related field.
- Minimum 10 years of experience in Accounting & Finance, with exposure to HR & Administration.
- At least 5 years of management experience.
- Strong knowledge of TFRS/IFRS, taxation, and Thai labor laws.
- Good command of English.
- Proficient in Microsoft Office and ERP/HRIS systems.

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Company Description