



インドネシアの求人なら
JAC Recruitment Indonesia

PR/123969 | Japanese Interpreter

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1605544

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

August 18th, 2026 05:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Responsibilities

1. Provide accurate Japanese-Indonesian and Indonesian-Japanese interpretation during meetings, production discussions, training sessions, and daily operations.
2. Translate documents, reports, SOPs, work instructions, emails, and other business-related materials.
3. Facilitate communication between Japanese expatriates and local employees.
4. Support coordination between departments to ensure efficient information flow.
5. Accompany Japanese staff during factory visits, audits, and business activities.
6. Assist in cultural understanding and communication within the organization.
7. Perform administrative tasks related to interpretation and translation activities.

Qualifications

1. Bachelor's degree in Japanese Language, Literature, or a related field.
2. Minimum JLPT N2 certification (N1 preferred).
3. At least 1-2 years of experience as a Japanese Interpreter, preferably in a manufacturing environment.
4. Strong verbal and written communication skills in Japanese and Indonesian.
5. Good understanding of manufacturing processes and workplace terminology is an advantage.
6. Proficient in Microsoft Office applications
7. Able to work independently and as part of a team.
8. Strong interpersonal, organizational, and problem-solving skills.

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Company Description