



New! ITプロジェクトマネージャー（ジュニア歓迎！）IT Associate Project Manager

FinTech × Project Managementの経験を積める成長環境

Job Information

Recruiter

Skillhouse Staffing Solutions K.K.

Job ID

1605014

Industry

Securities

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

About half Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

5 million yen ~ 6 million yen

Salary Bonuses

Bonuses paid on top of indicated salary.

Work Hours

8:30- 17:30

Holidays

National holidays, Paid leave, Family leave etc.

Refreshed

July 28th, 2026 14:50

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

One of Japan's largest IT Trading System provider is looking for an Associate IT Project Manager. As an Associate IT

One of Japan's largest IT Trading System provider is looking for an **Associate IT Project manager**. As an Associate IT Project Manager, you will oversee the end-to-end execution of both application development and infrastructure projects. This role requires close coordination with cross-functional teams, including developers, infrastructure engineers, clients, vendors, and business stakeholders. You will play a critical role in ensuring the successful delivery of projects aligned with company priorities, compliance requirements, and operational goals.

Responsibilities:

- Manage the full project lifecycle for IT initiatives, including trading applications, infrastructure upgrades, and internal systems
- Coordinate between business units, internal IT teams, clients, and vendors to ensure seamless project execution
- Maintain detailed project plans, timelines, risk registers, and status reports
- Drive project delivery using Scrum, Waterfall, or hybrid methodologies, depending on the project nature
- Monitor project scope, budget, and resources, ensuring timely escalation of issues when required
- Ensure adherence to IT policies, including project management, security, change management, and regulatory standards
- Conduct periodic evaluation of project risks and issues, and ensure prompt escalation to stakeholders and leadership when necessary
- Support post-project evaluations and knowledge-sharing documentation

Why should you apply:

- It operates a Proprietary Trading System (PTS) used by major finance securities companies in Japan, and diversity environment in IT department
- There are opportunities to learn at this cutting-edge FinTech company

Company Details:

A leading financial solution service company operates a highly sophisticated Proprietary Trading System (PTS) for the trading of Japanese equities. The company prides itself of a very international environment, structure career progression and support, including providing learning opportunities for candidates interested in the financial and trading industry.

Working Hours: 8:30- 17:30, M-F

Working Style: Basically Work in office (Work from home : 1 day/w)

Holidays: Saturday, Sunday, and National Holidays, Year-end and New Year Holidays, Paid Holidays. (Compensatory holiday for weekend working.)

Services/Benefits: Social Insurance, 401K, Company life insurance plan, Medical check etc. Casual Dress code, Self-directed continuous learning programs

Required Skills

- 2+ years of experience in IT project management
- Strong understanding of project lifecycle management for both applications and infrastructure
- Working knowledge of Scrum and Waterfall project management methodologies
- Excellent communication and stakeholder management skills
- Excellent time management skills with the ability to multitask and prioritize work effectively
- Strong resourcefulness and problem-solving skills—demonstrated ability to adapt to changing circumstances
- Proven ability to manage multiple concurrent projects under tight deadlines

Company Description