



PR/118625 | [FTC] Allocation and Replenishment Specialist

Job Information

Recruiter[JAC Recruitment UK](#)**Job ID**

1603004

Industry

Retail

Job Type

Permanent Full-time

Location

United Kingdom

Salary

Negotiable, based on experience

Refreshed

August 4th, 2026 04:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Contract Type: Fixed-Term Employment Contract (Temporary Cover)

Duration: 3–6 months

Location: Hybrid / Remote

Role Overview: We are seeking an experienced Allocation and Replenishment Specialist to join the team on a fixed-term basis to support a temporary peak workload period. The role will support inventory flow management across brick-and-mortar stores and the e-commerce platform during a critical trading period.

Key Responsibilities

Allocation and Replenishment Support

- Support allocation and replenishment planning activities based on store capacity, seasonality, weekly sales, and commercial trading periods.
- Support stock allocation activities across stores in line with range plans and business priorities.
- Maintain and update allocation parameters to reflect trading patterns and operational requirements.
- Assist with inventory optimization activities across stores and e-commerce channels.
- Coordinate with internal stakeholders regarding stock flow, delivery schedules, and operational issues.
- Support allocation planning for new store openings or category launches occurring during the contract period.
- Assist with maintaining allocation and replenishment system accuracy and resolving stock discrepancies.
- Support delivery tracking and escalation of operational issues where required.

Performance and Reporting

- Prepare store and inventory analysis to support weekly trading reviews and business decision-making.
- Support implementation of allocation plans based on trading priorities.
- Monitor stock performance and provide operational insights to management.
- Assist with analysis of slow-moving stock and support mitigation planning activities.
- Produce size and inventory analysis reports where required.
- Support feedback sharing with Buying and Merchandising teams to assist future planning activities.

General

- Provide operational and analytical support as reasonably required during the fixed-term assignment.

Profile Requirements

Experience

- Business or economics-related degree preferred.
- Retail experience within stores or retail head office environments preferred.
- Fashion retail experience preferred.
- Strong analytical and numerical skills.
- Advanced Excel and Microsoft Office capability.
- Experience with allocation, replenishment, or inventory systems preferred.
- Fluent English communication skills.

Personal Skills

- Strong organisational and planning skills.
- Attention to detail and ability to manage deadlines.
- Strong communication and stakeholder management capabilities.
- Proactive and adaptable approach.
- Ability to work effectively during peak trading periods."

We regret to inform applicants that only shortlisted candidates will be notified. Thank you for your understanding

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Company Description