



Logistics Specialist

Job Information

Recruiter

JAC International Co., Ltd.

Hiring Company

JAC International

Job ID

1602880

Industry

Chemical, Raw Materials

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Shinagawa-ku

Salary

5 million yen ~ 9 million yen

Refreshed

August 28th, 2026 01:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

- Develop, implement, and continuously improve logistics and supply chain processes across domestic and international operations.
- Manage day-to-day transportation and logistics activities, ensuring timely and efficient movement of goods.
- Monitor transaction and inventory movements within enterprise systems, investigating and resolving operational exceptions.
- Address transportation, delivery, and service-related issues to maintain operational performance and customer satisfaction.
- Oversee logistics-related costs, including vendor invoicing, budget tracking, and purchase requisitions.
- Manage relationships and performance of external logistics service providers and transportation partners.
- Analyze operational costs and identify opportunities for process optimization and efficiency improvements.
- Track and report key operational performance indicators, including delivery accuracy, lead times, service levels, and cost efficiency.
- Collaborate with cross-functional teams to support business objectives and operational initiatives.
- Maintain and update operational procedures, documentation, and process guidelines.
- Lead or support projects and continuous improvement initiatives as required.

- Prepare and deliver regular operational and performance reports to management.
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Required Skills

- 5+ years of experience in logistics, supply chain operations, warehouse management, or related operational functions.
 - Experience in process analysis, continuous improvement, and operational optimization.
 - Strong verbal and written communication skills in English and Japanese.
 - Proven ability to build and maintain effective relationships with external partners and internal stakeholders.
 - Strong analytical skills with the ability to interpret operational data, identify trends, and recommend improvements.
 - Proficient in Microsoft Office applications, including Excel, PowerPoint, Word, Teams, and SharePoint.
 - Experience working with enterprise resource planning (ERP) systems is preferred.
 - Knowledge of international trade, transportation, import/export operations, or supply chain processes is an advantage.
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Company Description