



PR/097343 | Planning Manager

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1600952

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

July 7th, 2026 10:18

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview

Our client is a global contractor with a prestigious heritage in marine engineering, land reclamation, and large-scale civil construction. They are renowned for delivering iconic infrastructure, high-tech industrial facilities, and complex building projects. As they continue to drive growth and expansion, they are now seeking a Planning Manager to join their team and contribute to their ongoing success.

Key Responsibilities

- **Project Planning & Scheduling:** Develop and manage comprehensive project plans, including detailed baseline schedules, milestones, and resource allocation. Identify potential delays early and implement effective mitigation strategies.
- **Change Management & Claims:** Oversee change orders and assess their impact on completion dates. Provide critical technical support for the preparation and substantiation of Extension of Time (EOT) claims.

- **Resource Optimization:** Effectively allocate personnel, materials, and equipment. Coordinate closely with contractors, subcontractors, and suppliers to ensure adequate staffing and skill sets are maintained across all project phases.
- **Risk Mitigation:** Conduct regular site inspections to assess progress, identify risks, and ensure full compliance with safety protocols and regulatory requirements.
- **Stakeholder Coordination:** Act as a central point of communication for clients, architects, engineers, and subcontractors. Facilitate project meetings and provide transparent progress updates.
- **Project Closeout:** Manage the completion of all project activities, ensuring final documentation (as-built drawings/records) is accurate and all EOT claims are successfully resolved.

Key Requirements

- **Educational Background:** Bachelor's degree in Civil Engineering, Construction Management, or a related field.
- **Industry Experience:** A minimum of 8 years of experience in the built environment, specifically within large-scale building or infrastructure projects.
- **Technical Niche:** Must have completed at least one Reclamation Project.
- **Knowledge Base:** Strong understanding of construction methodologies and integrated construction management.
- **Soft Skills:** Exceptional communication and teamwork skills, with the ability to manage diverse stakeholders from both local and international backgrounds.

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

Aloysius Loh
JAC Recruitment Pte Ltd
EA Personnel: R24121320
EA Personnel Name: LOH CHUAN LIANG ALOYSIUS

#LI-JACSG
#countrysingapore

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Company Description