



PR/110513 | Maintenance Supervisor

Job Information

Recruiter[JAC Recruitment India](#)**Job ID**

1600936

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

August 18th, 2026 02:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Basic

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title: Team Supervisor, Maintenance Consumer **Department:** Maintenance

Reporting To: Deputy Section Chief, Maintenance **Location:** Plot no. 3, APIIC Industrial Park, mambattu road, kadaluru ward, Tada mandal, AP. 524121.

Key Responsibilities:

- Oversee installation of all production machinery.
- Ensure availability of all supporting documents (manuals, drawings, etc.).
- Verify proper functioning of machines before handover.

- Take formal handover of machines post-installation.
- Handle installation of electrical and electronic equipment.
- Prepare and implement monthly preventive maintenance (PM) plans in coordination with the Production team.
- Revise PM schedules based on production changes.
- Take and return machine handover with Production for PM activities.
- Ensure execution of PM as per schedule.
- Ensure proper electrical connections and uninterrupted power flow.
- Ensure safety of all electrical and electronic equipment.
- Maintain safety standards within and around the factory.
- Maintain proper maintenance records and documentation.
- Minimize machine breakdowns and production downtime.
- Ensure quick repair and restoration of machines.
- Conduct root cause analysis of breakdowns and implement corrective actions.
- Maintain detailed records of breakdowns and actions taken.
- Ensure availability of critical spare parts.
- Set machine parameters and applicators as per production requirements.
- Ensure production output meets Quality Control (QC) standards.
- Maintain operational documentation.
- Provide training to production staff on machine handling and equipment operation.
- Maintain ISO-related records and documentation.
- Represent the Maintenance department during audits.

Essentials:

- Diploma/Degree in Mechanical / Electrical / Electronics Engineering or related field
- Min. 5 years of experience in maintenance within a manufacturing environment, with at least 1-2 years in a supervisory role.
- Strong knowledge of mechanical, electrical, and electronic systems
- Problem-solving and troubleshooting skills
- Knowledge of preventive maintenance systems
- Understanding of safety standards and compliance
- Proficiency in using Microsoft Office Suite.

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Company Description