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JAC Recruitment Thailand

PR/119955 | HR / GA manager

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1600898

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

September 1st, 2026 14:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Basic

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

HR/GA Manager

We are looking for an experienced HR/GA Manager to lead HR and administrative functions while coaching and elevating a growing HR/GA team. This role works closely with Japanese HQ and regional HR partners to ensure compliance and operational excellence.

Key Responsibilities:

- Lead HR operations, recruitment, and performance management
- Oversee labor law compliance, payroll, and employee relations
- Drive team development through hands-on coaching
- Manage GA functions (facilities, safety, admin)
- Collaborate with Japan HQ & ASEAN HR stakeholders

Qualifications:

- 8+ years HR experience (3+ years in management)
- Background in manufacturing & Japanese companies
- Strong knowledge of Thai labor law & compliance
- Proven team leadership and coaching ability
- English (business level) | Japanese is a plus

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description