



PR/110439 | Senior Executive / Assistant Manager - Finance & Accounts

Job Information

Recruiter

JAC Recruitment India

Job ID

1600420

Industry

Other

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

June 30th, 2026 17:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Description

- Develop and implement financial plans and budgets.
- Involve in Day-to-day accounting matters.
- Preparation of financial statements and reports on monthly, quarterly and yearly basis.
- Analyze financial data to identify trends and areas for improvement.
- Implementation of compliance with Income Tax, Indirect Tax (GST) and other tax matters including Tax investigations.
- Review and approve financial transactions, such as contracts and invoices.
- Execution of basic payments and remittances based on vouchers.

- Develop and implement financial policies and procedures.
- Manage the organization's investments and financial risk.
- Collaborate with other departments to ensure that financial goals are aligned with overall business objectives.
- Negotiate with lenders, investors, and other financial partners.

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Company Description