



PR/087476 | General Accountant (m / f / d) (Part-Time and 100% Remote Work)

Job Information

Recruiter

JAC Recruitment Germany

Job ID

1599891

Industry

IT Consulting

Job Type

Permanent Full-time

Location

Germany

Salary

Negotiable, based on experience

Refreshed

June 26th, 2026 12:05

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

OVERVIEW

A leading international information technology company that provides software and solutions to empower user interface for operations and production efficiency across a variety of business partners around the world. The company spans business with over ten representative offices globally.

KEY REQUIREMENTS:

- **Minimum 3 years** of practical experience in **accounting or finance operations**
- Knowledgeable in German accounting standards (**HGB**) and **GAAP**
- Able to remotely work as a **part-time (20 hours per week)**
- Business level in **German and English** communication skills

JOB RESPONSIBILITIES:

- This position is primarily responsible for overall accounting operations and activities:
 - Ensure data accuracy
 - AP/AR/Payroll
 - Invoices processing
 - Payment management
 - GL reconciliation
 - Fixed asset registration
 - Tax filing
 - VAT return
- Monitor payments and transactions proceeding timely and on due
- Manage various administrative accounting functions, including the initiation of vendor partnerships, document control, and accounting reports.
- Work closely with internal teams in Germany and the headquarters.
- Collaborate and support external auditors to provide necessary documentation and support during financial audits.

JOB REQUIREMENTS:

- Professional working experience in the accounting, finance, or office administrative professional
- Knowledgeable in German accounting standards (HGB)
- NetSuite ERP using experience would be advantageous
- Solid Excel skills in executing complex formulas such as VLOOKUP, PIVOT, etc.
- Able to work independently and under less supervision

BENEFITS:

- Base salary: 30,000€ - 40,000€ per annum
- 30 days of annual leave
- 100% remote work
- Flexible working hours

#LI-JACDE

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Company Description