



PR/118615 | Accounting and Tax Manager

Job Information

Recruiter

JAC Recruitment UK

Job ID

1599860

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

United Kingdom

Salary

Negotiable, based on experience

Refreshed

June 26th, 2026 12:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

This role is a manager-level position responsible for overseeing a portfolio of accounting and tax clients. The manager leads client meetings, provides technical advice, and ensures all financial statements and tax returns meet regulatory standards. They supervise a team, allocate work, review outputs for quality and compliance, and maintain strong client relationships representing a significant revenue base.

The role also involves supporting annual reporting processes, ensuring deadlines are met, and driving efficiency through best-practice use of technology. The manager is expected to uphold high professional standards, contribute to a positive team culture, develop staff, and help strengthen the firm's reputation through high-quality insights and service.

Key Responsibilities

- Manage a client portfolio and act as primary contact
- Review accounts and tax returns for accuracy and compliance
- Supervise and allocate work across the tax preparation team

- Ensure quality control of all outgoing documents
- Maintain strong client relationships and deliver high-value advice
- Support annual reporting tasks (e.g., employee benefit filings)
- Drive efficiency through technology
- Develop team capability and uphold firm values
- Ensure compliance with legal and ethical standards

Essential Skills & Qualities

- Experience managing accounts and tax work in a practice environment
- Strong client relationship skills
- Proficiency with accounting software (e.g., Xero, Sage)
- Audit or independent examination experience is beneficial
- Ability to lead, coach, and maintain high technical standards

Qualifications

- Fully qualified accountant (e.g., ICAEW, ACCA, or equivalent)
- Part-qualified candidates with strong experience may also be considered

Unfortunately no visa sponsorships available.

I look forward to your application!

#LI-JACUK #LO

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Company Description