

PR/118593 | (Japanese Speaking) Sales Support

Job Information

Recruiter
JAC Recruitment UK

Job ID
1599847

Industry
Other (Manufacturing)

Job Type
Permanent Full-time

Location
Netherlands

Salary
Negotiable, based on experience

Refreshed
November 27th, 2026 12:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Company: Japanese manufacturing company

Position: Sales Support (Japanese Speaking)

Location: Rotterdam

Salary: Depending on experience

Responsibilities:

Handle quotation preparation, order processing, and delivery coordination to support sales operations

Leverage CRM platforms like Salesforce to maintain customer records and track engagement

Interact with global clients through email, phone calls, and virtual meetings

Liaise with teams at the Japanese headquarters and manufacturing sites to align on sales and logistics

Contribute ideas to optimize and enhance sales workflows and strategies

Develop visual presentations and compile analytical sales reports

Assist in organizing and attending international trade shows, including pre-event planning and on-site execution

Requirements:

Proficient in business-level English; additional language skills such as Japanese, Dutch, or other European languages are advantageous

Minimum of 3 years' experience in sales support or administrative roles is preferred

Familiarity with CRM tools like Salesforce is a plus

Capable of producing well-structured presentations and analytical reports

Enthusiastic about participating in trade fairs and corporate events

Excellent communication and interpersonal skills, especially in diverse, multicultural settings

Comprehensive training on products, industry knowledge, and sales fundamentals will be provided upon onboarding.

Benefits:

Bonus available

24 days of paid holiday

Overtime pay

Pension plan

Skill-up training available

Monthly gym membership support up to €40

Depending on the candidate's experience, the position may be Sales or Service Coordinator; however, the responsibilities are largely the same.

We regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

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Company Description