



PR/118591 | Accounts and Tax Manager

Job Information

Recruiter

JAC Recruitment UK

Job ID

1599845

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

United Kingdom

Salary

Negotiable, based on experience

Refreshed

June 26th, 2026 12:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Our client is an accounting firm looking for an accountant with GP practice accounting experience. Their main office is in Reading but they have 15 locations around the UK in which candidates can work from an office location of their choice.

We are seeking an experienced Accounts & Tax Manager with a strong background in supporting GP practices. This role involves managing and reviewing GP accounts, preparing and submitting superannuation certificates, handling tax compliance, advising partners on drawings and withdrawals, and completing annual submissions through PCSE.

The position requires excellent technical accounting skills combined with confident client advisory capability.

A key part of the role includes working with the NHS Pension Scheme—obtaining AAPSS statements, calculating Annual Allowance positions, and completing all related RPPS reporting. You will also prepare accurate tax returns, maintain high-quality working papers, resolve tax issues, and ensure compliance with UK tax regulations. Strong communication skills are essential, as you will manage client relationships, collaborate with UK and offshore teams, and support colleagues with tax

processes. The ideal candidate is organised, proactive, and committed to continuous development.

Requirements:

- Experience working with GP clients and NHS pension processes
- Strong tax compliance and client service background
- Excellent communication, prioritisation, and problem-solving skills
- Ability to work accurately under pressure
- Degree in Accounting, Finance, or equivalent experience
- Familiarity with UK tax regulations and filing processes

Unfortunately no visa sponsorships available.

I look forward to your application!

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Company Description