



PR/097023 | Senior Executive / Assistant Manager – Team Lead (General Insurance)

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1599617

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

June 26th, 2026 11:49

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Native

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title

Senior Executive / Assistant Manager – Team Lead (General Insurance)

Job Overview

A well-established organization in the general insurance sector is seeking a **Senior Executive / Assistant Manager cum Team Lead** to support business growth and operational excellence. This role combines hands-on business development, underwriting support, and team leadership. The successful candidate will lead a team to achieve sales and service targets while maintaining strong underwriting discipline and client satisfaction.

Key Responsibilities1) Team Leadership

- Lead, supervise, and motivate a team to achieve individual and collective KPIs.
- Assign work, monitor performance, and provide ongoing coaching to enhance productivity and service standards.
- Foster a positive, collaborative team culture that encourages learning and continuous improvement.

2) Business Development & Growth

- Identify and develop new business opportunities across general insurance products.
- Execute strategies to meet premium, revenue, and market share targets.
- Build and maintain strong relationships with agents and corporate clients to drive new business and retention.
- Monitor market trends and competitor activities to identify growth opportunities and refine strategies.
- Work closely with underwriting, claims, and operations teams to ensure smooth service delivery and regulatory compliance.

3) Underwriting & Pricing Governance

- Underwrite commercial and industrial risks within delegated authority in accordance with underwriting guidelines and treaty requirements.
- Prepare competitive and compliant quotations for agents and clients, including renewal reviews and adjustments to pricing, terms, and conditions.
- Escalate and recommend risks beyond authority to relevant underwriting stakeholders.
- Coordinate and/or participate in risk surveys where necessary to support sound underwriting decisions.

Requirements

- Diploma or Degree in Insurance, Business, or a related discipline.
- Minimum **5 years of relevant working experience** in general insurance (preferably in a hybrid sales/underwriting role).
- **Certificate in General Insurance (CGI)** is mandatory.
- Detail-oriented, proactive, and willing to continuously learn.
- Strong interpersonal, communication, and stakeholder management skills.

Why Apply

- Opportunity to take on a leadership role with direct impact on business growth.
- Exposure to both commercial underwriting and front-line business development.
- Career progression within a stable and professional insurance environment.

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#countrysingapore

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Company Description