



## PR/110309 | Officer- Sales Accounting

### Job Information

**Recruiter**

JAC Recruitment India

**Job ID**

1599453

**Industry**

Other (Trade)

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

June 26th, 2026 11:24

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Fluent

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Job Description:**

- Verifying sales invoices, credits, and debit notes with the agreed price.
- Perform monthly reconciliations of expense invoices with Vendor (freight forwarder, CHA & material purchase supplier).
- Analyze sales variances, prepare analysis reports monthly (all factor of PL from Sales to NAPT).
- Support to making an annual budget.
- Follow-up with customer for AR collection and send to accounting team for setoff.
- Collaborate with sales teams to resolve billing disputes and ensure accurate calculations accounting.

- Generate financial reports by taking report from SAP and summarize in excel for reporting purpose.

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## Company Description