



PR/110286 | Manager- Procurement and Logistics

Job Information

Recruiter

JAC Recruitment India

Job ID

1599443

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

June 26th, 2026 11:24

General Requirements

Minimum Experience Level

Over 10 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Role Overview

The Manager – Procurement & Logistics will be responsible for end-to-end management of procurement, logistics, inventory, and on-site operations, with a strong focus on **start-up and stabilization of a new manufacturing plant**. The role requires close collaboration with cross-functional teams, suppliers, logistics partners, and internal stakeholders to ensure cost-effective, compliant, and efficient supply chain operations.

Key Responsibilities¹. Operations Related to the Start-up of a New Plant

- Design and establish procurement, logistics, inventory, and field operations systems from scratch for a greenfield plant.
- Formulate material procurement plans, distribution routes, and inventory policies to support stable plant operations.
- Plan and execute warehouse setup including layout design, material flow (inbound/outbound), and field logistics operations.
- Establish standard operating procedures (SOPs) post start-up and drive continuous improvement initiatives after plant stabilization.

2. Material Procurement and Supplier Management

- Develop and implement procurement strategies for raw materials, components, and subcontracted processed goods.
- Identify, evaluate, and finalize suppliers; conduct negotiations on pricing, delivery terms, and contractual conditions.
- Manage supplier contracts, performance evaluation, and relationship development.
- Conduct procurement cost analysis and lead cost-reduction initiatives through value engineering, localization, and supplier optimization.
- Coordinate closely with manufacturing, production planning, quality, finance, IT/systems, and head office procurement teams.

3. Logistics and Customs Clearance Operations

- Design and manage domestic and international logistics networks aligned with operational requirements.
- Oversee import and export customs clearance processes, documentation, and statutory compliance.
- Lead negotiations and performance management of logistics service providers, freight forwarders, customs brokers, and warehouses.
- Optimize transportation cost, lead time, and service quality while ensuring supply continuity.
- Ensure full compliance with applicable trade regulations, customs laws, and corporate compliance policies.

4. Inventory Management

- Develop and implement raw material and finished goods inventory management policies.
- Define optimal inventory levels to balance supply assurance, working capital, and cost efficiency.
- Monitor and analyze inventory discrepancies; identify root causes and implement corrective and preventive actions.
- Design, track, and report inventory-related KPIs, ensuring alignment with accounting and audit requirements.

5. On-site Operations Management

- Manage warehouse operations, material receiving, storage, issuing, and shop-floor distribution activities.
- Define, implement, and continuously improve workflows, work instructions, and operational standards.
- Establish operational rules that ensure safety, quality, productivity, and regulatory compliance.
- Lead, supervise, and develop on-site teams and subcontractors, depending on scale and structure of operations.

6. Management and Continuous Improvement Activities

- Lead continuous improvement initiatives across procurement, logistics, inventory, and on-site operations.
- Set departmental KPIs, monitor performance, and drive corrective actions.
- Build, mentor, and develop a high-performing procurement and logistics team.
- Support organizational initiatives related to cost control, operational excellence, and digitalization where applicable.

Required Profile & Qualifications

- Bachelor's degree in **Business, Commerce, Supply Chain Management, Engineering**, or a related discipline (preferred).

Experience

- Minimum **10 years of experience in procurement**, logistics, and supply chain functions, preferably in manufacturing environments.
- Hands-on experience in **plant start-up or expansion projects** is highly desirable.
- Experience working with **international organizations**, especially **Japanese companies or Japanese management**, is a strong advantage.

Knowledge & Skills

- Strong understanding of manufacturing business processes and supply chain integration.
- In-depth knowledge of logistics operations, customs clearance, and international trade compliance.
- Proven project management capability to lead cross-functional and multi-site initiatives.
- Strong analytical, problem-solving, negotiation, and stakeholder management skills.

- Effective communication and coordination能力 with internal and external stakeholders.

Language Skills

- Fluency in **English** and **local Indian language(s)**.
- **Japanese language skills** are a plus.

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Company Description