



JAC Recruitment

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JAC Recruitment Thailand

PR/119805 | Marketing Executive

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1599052

Industry

Business Consulting

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

August 9th, 2026 06:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

Basic

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Responsibilities:

- Manage the Insurance Renewal process, prepare Renewal Notices and propose appropriate Insurance Strategies to clients
- Prepare and submit the Insurance Renewal Proposals to clients including comparisons between the current insurer and alternative options
- Handle and coordinate for Insurance Claims when incidents occur
- Prepare Quotations for New Insurance Policies
- Meeting with clients to explain about Policy & Renewal Terms, Conditions and Coverage Details

- Conduct Client Visits to maintain and strengthen Business Relationships
- Prepare and update Weekly and Monthly Sales Reports including support for New Initiatives as required

Qualifications:

- Bachelor's Degree in any related fields
- 5+ years of working experience in managing & maintaining insurance clients
- Proficient in MS Office (Excel, Word, and PowerPoint)
- Detail-Oriented and Capable for handling both Marketing and Administrative tasks with Positive Attitude and Service Mindset, Good Interpersonal skill, Calm, Mature
- Good command of English

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description