



JAC Recruitment

タイの求人なら
JAC Recruitment Thailand

PR/119460 | Tax accounting

Job Information

Recruiter

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Job ID

1598929

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

July 26th, 2026 13:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Basic

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities

- Prepare monthly input/output VAT reports and related tax documents
- Review, record, and reconcile VAT transactions with the general ledger
- Review and support withholding tax (WHT) documentation
- Prepare tax reconciliation reports (VAT, sales, trial balance, account balances)
- Prepare monthly reports (sales summary, AR/AP summary, VAT vs. PP.30)
- Prepare financial statements and supporting schedules
- Maintain tax documentation and support audits, tax inspections, and refund claims
- Coordinate with internal departments (Sales, Purchasing, Finance, HR, IT, Business Development, Factory)

- Liaise with external parties (Suppliers, Customers, Auditors, Revenue Department)
- Perform other duties as assigned

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Company Description