



Project Manager

Job Information

Recruiter

[Hi-Tech Japan K.K.](#)

Hiring Company

IT Consulting Company - Telecoms Project

Job ID

1597625

Industry

IT Consulting

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

About half Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

7.5 million yen ~ 15 million yen

Refreshed

August 31st, 2026 01:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

Fluent

Minimum Education Level

Technical/Vocational College

Visa Status

Permission to work in Japan required

Job Description

Responsibilities

- Develop and maintain project plans, managing timelines, budgets, and resources, and track progress throughout the project lifecycle
- Communicate with stakeholders including clients, team members, and senior management, ensuring transparency and alignment
- Identify and mitigate potential risks to ensure project success
- Lead and motivate project teams, often in a matrix environment, to ensure efficient project delivery
- Facilitate effective written and verbal communication in both Japanese and English, using appropriate tools and

techniques

- Ensure project deliverables meet required quality standards

Required Skills

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- Fluency in Japanese (written and verbal) - essential
- Strong project management experience, including knowledge of relevant methodologies
- Excellent communication and interpersonal skills, with the ability to build relationships with diverse stakeholders including senior management
- Technical knowledge relevant to the industry or project type
- Strong problem-solving and analytical skills, with the ability to manage risk and make informed decisions
- Ability to work independently and collaboratively within a team
- Familiarity with project management software and collaboration tools

Company Description